

**Minutes of the Historic District Commission
Thursday, April 3, 2014
Brookfield Town Hall**

Call to Order: The meeting was called to order at 7:15 p.m. by Jacqueline Salame, Chairperson

Members Present: Robert Brown, Vice Chairperson; Kevin Archer; Peter Bertolami; Laura Mancuso; Rosemary Erb-Fawcett; Harold Proudfoot

Members Absent: Liz De Lambert

Public in Attendance: Ken Arifian for the Brookfield Congregational Church

Public Hearing:

There were no public hearings scheduled for the March meeting.

Business Meeting opened at 7:15 p.m.:

R. Brown moved to accept the March 6, 2014 minutes as presented. L. Mancuso seconded; all approved.

Old Business:

- K. Arifian explained where the equipment control panel will be placed on the outside of the Sunday School building. The retaining wall will be flattened out near the control panel with a white rail fence in front of the retaining wall.

The solar panels were previously discussed during the July 2013 meeting.

- R. Brown wrote to Terry Fiddler, 175 Whisconier Road, to convey the Commission's suggestions for the style and replacement of the fence along the front of her front. The Commission stands ready to help with decisions and advice for moving forward with the project.

New Business:

- Anne Stillman, 9 Winding Road, responded to a letter sent last month requesting that she improve the condition of her house. There are health and financial issues and she hopes to start repairs soon.

Anne Stillman has requested that the Commission respond to her letter. The Commission will try to set up a meeting with A. Stillman to discuss the next possible steps.

- Alice Gish sent a letter to the Commission regarding the property at 10 Long Meadow Hill Road. The inside of the house been renovated, and plans are being made to add shutters to the outside of the house, paint the exterior doors, and paint the garage doors.

The HDC will contact A. Gish to explain the decisions made regarding the two house doors and the garage door.

P. Bertolami moved to adjourn the meeting at 8:30 p.m.. H. Proudfoot seconded, all approved.

Respectfully submitted,
Jane Brown, Secretary